

STATE OF TEXAS *

COUNTY OF HENDERSON *

CITY OF GUN BARREL CITY *

The City Council of the City of Gun Barrel City, Texas met in a Special Meeting in City Hall Council Chambers, located at 1716 W. Main Street Gun Barrel City, Texas, on Thursday, March 20, 2025, at 5:00 p.m.

1. **CALL TO ORDER** – Mayor Brian Crull called the meeting to order at 5:00 p.m. Roll was called and a quorum established. Members in attendance included Mayor Brian Crull, Mayor Pro-tem, Rita Evans and Council members, April Burns, Jennifer Jacobs, Jay Burson and Ken Foster.

2. **ROLL CALL & QUORUM**

3. **CITIZEN COMMUNICATIONS (Limited to three minutes)**

There were no citizen comments.

4. **NEW BUSINESS**

4.A Discussion regarding mid-year budget adjustments.

City Manager, Dr. Angela Smith presented a hard copy mid-year budget amendment discussion packet. Key highlights included a mid-year bank balance report resulting in the following amounts.

		JANUARY 2025 BALANCES	FEBRUARY 2025 BALANCES
UNRESTRICTED FUNDS			
90 Day Reserve Amount	GENERAL FUND	1,752,479.82	2,136,413.69
\$1,379,130	Prosperity Bank CDS		
	CD #20422	50,000.00	50,000.00
	CD# 40713	142,966.01	142,966.01
	FIRST STATE BANK CDS		
	400004821	105,919.08	105,919.08
	40004830	102,631.25	102,631.25
	CAPITAL IMPROVEMENT FUND (\$1,050,301 dedicated to PD & CC)	1,602,494.57	1,606,489.83
TOTAL	FESTIVAL OPERATING	1,206.57	1,207.36
4,145,627.22			

Sales tax reports were presented, and it was noted that a local business has been pre-paying their taxes so it appears we have a significant increase over FY23/24 but it is because of this.

There was an update on the short-term rental program with Avenue. Highlights included the last six months' work to set up software tracking systems which identified properties. As of April 2025, we will enter the unregistered enforcement phase where notices will be sent out and citations can begin if compliance is not achieved. It was noted that there are 134 fully identified properties, 20 unidentified listings to which we do not have enough information to contact the

owner, and 43 properties that have permits. In discussion, it was mentioned that the City Manager would inquire with Avenue regarding an ad campaign for residents.

An update on project Pier 334 was given and it was noted that applying for permits would take place April 15th with a prediction of \$96,000 in fees to the city. It was noted that we would send the Fire review out to a third party since the Fire Chief just retired.

An update on TABC permitting was had with the following amounts due: From previous years: \$6,890, Owes this year plus previous years: \$3,990, and owes this year: \$2,820 totaling \$13,700. Next year's anticipated fees include \$7,870. In conducting the full audit, staff advised that TABC can assist in collecting these fees if they remain delinquent.

Dr. Smith advised we have had several requests for use of the ball fields. She presented the following rental fees that are currently in the code but mentioned these will need to change as they haven't been updated for many years. Practice - \$20/hour – no lights, \$10/hour to add lights. Tournament Rentals were \$60/field - \$50 refundable deposit and \$10/hour for lights.

Midyear budget requests that needed to be amended included a \$12,687 health insurance increase for Court personnel and our Workers Comp amount of \$10,000. Other requests included the following:

- **CM Salary fully funded** - \$4,280/month when a new person is hired
- **Community Center Ops** - \$9,000/mth average – 1 month
- **Legal Ordinance Review** - \$5,000
- **Chamber Technology** - \$65,000 – price may change but this is the quote we have today, Civic Marketplace is helping us get bids using TxSHARE program
- **Fire Vehicle Maintenance additions** - \$25,000 (this is what we spent on truck repair)
- **Muni Docs** - access to document management system online for ordinances, resolutions and minutes - \$375/year
- **Tamarack updated warning siren** - \$35,000
- **Fence around the helipad** - \$17,200
- **Foster request - Animal Control** – Increase in number of dogs taken and/or amount based on average.
- **Foster request – move animal control to 40 hours per week** - \$684 for remainder of year – currently on modified schedule – PD provides 24/7 animal control coverage; Animal Control officer comes in as needed outside of 4-day workweek – she is on call 24/7

Animal Control was discussed by Mr. Foster's request and the four-day work week vs five days a week as well as changing the work days was discussed at length. It was noted that the Humane Society was only charging us the 10-dogs a month fee, but staff was going to pull the last eight months and follow up for an average of dogs taken each month.

The 36-hour work week was discussed with the City Manager noted that the first complaint she has heard came this past Monday that the phones rang many times before being answered. Staff are looking into the phone system to see if relief can be had regarding this.

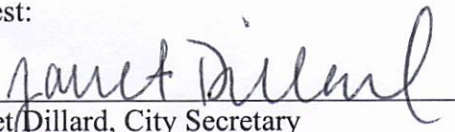
Month end closing procedures from the City Treasurer, Mickie Raney, were presented and an estimated Community Center budget was provided with a total of \$114,695 in expenditures. Fee's to be collected from rentals, programs and memberships totaled \$13,700, a difference of \$100,995. A proposal for hours of operation to the Community Center included Mon. Wed. Friday. – 12pm-8pm, Tuesday and Thursday – 7am-2pm and Saturday/Sunday – Rentals would be available.

City Manager, Dr. Angela Smith advised early April we will need a follow up meeting to review these requests and finalize any requests mentioned tonight to gather consensus on how to move forward.

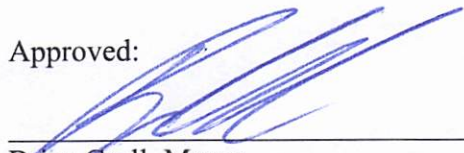
5. ADJOURNMENT

The City Council adjourned at 6:28 p.m.

Attest:


Janet Dillard, City Secretary

Approved:


Brian Crull, Mayor