

STATE OF TEXAS \*

COUNTY OF HENDERSON \*

CITY OF GUN BARREL CITY \*

The Planning and Zoning Commission of the City of Gun Barrel City, Texas met in a regular meeting in City Hall Council Chambers, located at 1716 W. Main Street Gun Barrel City, Texas, on Monday, October 21, 2024, at 6:00 p.m.

1. **ROLL CALL & QUORUM** – Chairperson, Kate Weller called the meeting to order at 6:00 p.m. Roll was called and a quorum established. Members in attendance included, Kate Weller, Ava Towner, Roy Key and Mike Wilmoth. Robert Dye and Paul McCullough were absent. Newly appointed board member, Scott Coleman was also present.

2. **CALL TO ORDER**

3. **CITIZEN COMMENTS (Limited to five minutes)**

There were no citizen comments.

4. **NEW BUSINESS**

- 4.A Consider and take action to approve the September 9, 2024, meeting minutes. Roy Key made a motion to approve the minutes, Ava Towner seconded and all members voted yes to approve.

Roy Key made a motion to approve the September 9, 2024 meeting minutes. Ava Towner seconded and all members voted yes to approve.

- 4.B Recognition of outgoing board members, Roy Key and Paul McCullough. Kate Weller gave recognition to outgoing board members Roy Key and Paul McCullough.

Kate Weller gave recognition to outgoing board member Roy Key stating Mr. Key has been with us for one two-year term, we will miss his expertise, legal advice but most of all his thoughtful comments as we move along. Mr. McCullough was not present but Weller recognized his valuable part to the board as well.

- 4.C Associate Judge, Grace Wallace will administer the oaths of office and seat newly appointed board members.

Grace Wallace swore in newly appointed board members, Ava Towner and Scott Coleman and they took their seats at the dais.

- 4.D Conduct the Planning and Zoning Commission Orientation.

City Manager, Angela Smith gave a Planning and Zoning orientation PowerPoint presentation.

- 4.E Consider and take action to elect a Chairperson.

Kate Weller stated she would love to serve her last year out as Chairperson. Mike Wilmoth made a motion that we retain Kate Weller as our chairperson. Ava Towner seconded. Scott Coleman advised given three members are not here, he would like the board to think inclusive of everyone and possibly wait until the other members are seated. It was noted a chairperson at the first meeting is required to be appointed. Scott Coleman abstained and all other members voted yes to reappoint Weller as Chairperson. The motion passed.

4.F Consider and take action to elect a Vice Chairperson.

Kate Weller nominated Ava Towner as Chairperson, Mike Wilmoth seconded and all members voted yes to approve.

4.G Consider and take action to move the regular November 11, 2024, meeting to November 18, 2024, due to the Veterans Day holiday.

Ava Towner made a motion to move the regular November 11, 2024 meeting to November 18, 2024. Mike Wilmoth seconded and all members voted yes to approve.

**5. ADJOURNMENT** – The meeting adjourned at 6:32 p.m.

Attest:

Approved:

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Janet Dillard, City Secretary

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Kate Weller, Chairperson